

Ngā Kōrero e pā ana ki te Tūranga

Job Description

Kaiurungi | Lead Adviser Whānau Engagement

Business Group	Te Mahau takiwā
Location	Flexible based on region and sector need
Salary band	A8

Mahi i roto i te Ratonga Tūmatanui | Working in the Public Service

Kia mahitahi ngā kaimahi o te Ratonga Tūmatanui hei painga mō ngā tāngata katoa o Aotearoa ināianei, ā, hei ngā rā ki tua hoki. He kawenga whaitake hei tautoko i te Karauna me āna hononga ki a ngāi Māori i raro i te Tiriti o Waitangi. Ka tautokohia te kāwanatanga manapori. Ka whakakotahingia ngā kaimahi e te wairua whakarato ki ō tātou hāpori, ā, e arahina ana te Rātonga Tūmatanui e ngā mātāpono me ngā tikanga matua i roto i ngā mahi katoa.

In the public service we work collectively to make a meaningful difference for New Zealanders now and in the future. We have an important role in supporting the Crown in its relationships with Māori under the Treaty of Waitangi. We support democratic government. We are unified by a spirit of service to our communities and guided by the core principles and values of the public service in our work.

Mō ētahi atu kōrero hei whakamārama i tēnei kaupapa, haere ki | You can find out more about what this means at [Role and purpose - Te Kawa Mataaho Public Service Commission](#).

Te Aronga | What we do for Aotearoa New Zealand

At Te Tāhuhu o te Mātauranga | Ministry of Education, delivering our purpose makes a real difference to all ākonga of Aotearoa:

He mea tārai e mātou te mātauranga kia rangatira ai, kia mana taurite ai ōna huanga
We shape an education system that delivers excellent and equitable outcomes

We fulfil our purpose by:

- delivering services and support nationally, regionally, and locally to and through the education sector and in some cases directly to ākonga and whānau
- shaping the policies, settings, and performance of the education system so that it is well placed to deliver equitable outcomes for ākonga and their whānau, from early learning through tertiary.

Tēnei Tūranga | About the role

The Kaiurungi | Lead Adviser Whānau Engagement will support the strengthening of whānau engagement with learning. They will have a focus on lifting ākonga Māori achievement and attendance, using the Māori Education strategies Ka Hikitia, Ka Hāpaitia and Tau Mai te Reo Māori

As the Kaiurungi you will address the list of ākonga not enrolled in a school or kura (NENs) to ensure excellent and equitable access to appropriate education and wellbeing services. You will provide data, support and guidance to staff in the region and key external stakeholders to support the overall objective of lifting achievement and attendance and delivering better education outcomes for Māori.

Kaiurungi will work with their regional integrated services teams to support schools and local education services to respond appropriately to ākonga within the context of their whānau and ensure they are free from racism and discrimination. They will work closely with the Strategic Adviser Māori when connecting with Iwi and hapū to support ākonga Māori success.

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Ngā Haepapa | Accountabilities

As a Specialist within Te Tāhuhu o te Mātauranga | the Ministry of Education you will:

- Give effect to the Ministry's purpose and operating model, supporting and enabling Te Mahau.
- Share specialist knowledge across the organisation and with stakeholders, working with others to inform operational level decision making.
- Lead or contribute to the resolution of issues, identifying risks and solutions to protect and enhance the integrity and reputation of the Ministry.
- Lead or contribute to the development and implementation of innovative and fit-for purpose solutions and frameworks for current and future challenges.
- Use available data and insights to make evidence-based decisions and recommendations on operational issues.
- Contribute to capability building in others through coaching, quality assurance, and proactively sharing knowledge and expertise.
- Contribute to growing an effective team with a positive approach to the work environment that encourages and supports high performance, collaboration and problem solving.
- Take account of the Ministry's strategies for Māori and Pacific Learners (Ka Hikitia and the Action Plan for Pacific Learners)
- Give expression and practical effect to Te Tiriti o Waitangi (Te Tiriti) within all team activities.

As the Kaiurungi | Lead Adviser Whānau Engagement, you will:

- Utilise the Māori Education Strategies Ka Hikitia, Ka Hāpaitia and Tau Mai te Reo to drive the activities of the role for the purpose of improving ākonga Māori achievement and attendance.
- Support children, young people and their whānau on the NENs list to build a trusted relationships that support their goals and aspirations in education by engaging key education and wellbeing services within the Ministry, the community, the sector, and schools.
- Support both internal teams and external groups to address the drivers behind students who are not enrolled in school or kura.
- Collaborate with the Kaiurungi cohort to share and develop key strategies and resources for schools and kura to support improved achievement and attendance outcomes.
- Gather and analyse data, build Māori learner and community profiles, and provide insight and information that will be used to inform planning and decision making in achievement and attendance.
- Use a broad range of data and information to support collaborative decision making, including developing explicit indicators to track progress, review activities and evaluate impact. Proactively identify opportunities for service delivery improvement.
- Provide advice and guidance and broker support for schools and students when needed. This may include building capability, strengthening relationships with families and communities and providing actionable information and intelligence to ensure services align with local needs.
- Establish and maintain strong working relationships with staff in the region and key external stakeholders (other agencies, attendance services, NGO's) to ensure effective engagement and to remove barriers for ākonga Māori to achieve educational success. Ensure the interests, aspirations and needs of ākonga Māori are integrated into local strategies to improve attendance and engagement.
- Set up feedback systems with ākonga Māori and their whānau to help them plan and pursue the educational pathways that they aspire to including appropriate mitigations and support.

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- Maintain high-level oversight across initiatives, analysing for trends, emerging risks and issues, opportunities, and solutions.
- Establish and maintain strong working relationships with Lead Advisor Colleagues, Pou Ārahi Māori, Strategic Adviser Māori, and other colleagues to ensure an integrated approach across the Takiwā.

You will make decisions in accordance with the Ministry's policies and delegations framework.

Wheako | Experience

To be successful in this role you will have the following experience:

- Understanding the Tiriti o Waitangi, and its implications for the work of the Ministry of Education especially in matters relating to Māori development and the partnership values that flow from the Treaty.
- Purposeful engagement with Māori groups, communities, iwi, and whānau driven by whanaungatanga to build trusting and respectful relationships for meaningful collaboration.
- An in-depth understanding of Ka Hikitia, Ka Hāpaitia and the implications for the education sector.
- A working knowledge of He Pikorua and learning support practice.
- Experience in a complex organisation.
- Experience building relationships and partnerships to achieve shared outcomes.
- Experience in using project management techniques and methodologies.
- A strong knowledge and understanding of the New Zealand education system and relevant legislation.
- Ability to motivate and lead others through advisory leadership.

Ngā Āheinga | Capabilities

To be successful in this role you will have the following capabilities and competencies:

- Strong communication and interpersonal skills including in Te Reo Māori.
- Solution focused and problem solver – strategic and creative thinking, focus on Māori potential and supporting real and sustainable change.
- An ability to bring people together, leading, facilitating, coaching, and mentoring others to achieve positive outcomes.
- A proven ability to use data and insights to identify trends, risks, and opportunities, to influence and guide organisational and system-level decision making.
- An ability to understand policy intent and identify the implications for implementation.
- An understanding of the NZ education system and relevant legislation
- An understanding of the process of Government policy and the machinery of government.
- A commitment to ongoing personal and professional development.



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Tātai Pou | Our Cultural Competency

Tātai Pou is our Māori Cultural competency framework. It has been aligned and is complementary to the Māori Crown Relations Capability Framework (MCR). Tātai Pou is designed to support our people and organisation to give effect to the articles of te Tiriti o Waitangi in our work. The work-based capabilities have four focus areas and describe four levels of competency (high, consolidation, developing and essential) that enable us to deliver our partnership approach so that Māori enjoy and achieve educational success as Māori.

Pou Hono Valuing Māori	High
Pou Mana Knowledge of Māori content	High
Pou Kipa Achieving equitable education outcomes for Māori	High
Pou Aroā Critical consciousness of racial equity for Māori	High

Leadership Success Profile - Te Kawa Mataaho | Public Service Commission

Leadership matters. Strong leadership at every level in the Public Service will transform the experiences of New Zealanders. The Leadership Success Profile establishes “what good looks like” for leadership at all levels. Information about how the Leadership Success Profile applies to this role is available on the Ministry’s intranet.

Ngā Whakaaetanga | Approvals

Date Reviewed and Approved	October 2024
Approved By	HR Advisory Team